

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JANUARY 26, 2016
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, Thomas J. Kent, and Jonathan C. Speaker. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. January 19, 2016 Meeting

Ms. Folkers moved to accept the minutes of the January 19, 2016, Board of Works meeting. Mr. Kent seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Request to Extend Fuel Contract – Ceres Solutions – Street

Street Commissioner Payne requested the approval to extend the fuel contract with Ceres Solutions. He explained that after doing some research it is legal to continue to extend as we need and as long as both parties are agreeable. We received a letter from Ceres Solutions that they will continue with the 0.17 margin, which is competitive.

Mr. Cohen moved that the request to extend the fuel contract be approved. Mr. Speaker seconded the motion.

Mr. Speaker asked if the contract is being extended for a year.

Ms. Folkers asked if this contract has been in effect since 2013.

Commissioner Payne responded that yes, this contract is for another year. We have extended this this contract the last two years, and can extend it indefinitely. Ceres is very responsive due to being a local company.

The motion was adopted.

b. Amendment No. 3: CSO Relief Interceptor Sewer – Wessler Engineering, Inc. – WWTU

WWTU Director Henderson requested the approval for Amendment No. 3 with Wessler Engineering, Inc. for the CSO Interceptor Sewer Project. There are \$350,000.00 estimated fees for construction administration, \$340,000.00 estimated fees for resident project representative, and \$10,000.00 estimated fees for warranty period assistance. This is within what was budgeted, and included in the costs that were bonded. Bond closings will be soon.

Mr. Kent moved that the Amendment No. 3 with Wessler Engineering, Inc. Mr. Speaker seconded the motion.

The motion was adopted.

- c. Ordinance No. 06-16: An Ordinance To Amend Ordinance No. 28-15, To Fix The 2016 Wastewater Treatment Utility Salary Schedule As Submitted By The Board Of Public Works And Safety For Approval By The Common Council Of The City Of West Lafayette, Indiana - Human Resources

Public Works Director Buck requested approval Ordinance No. 06-16, which amends the Wastewater salary schedule. He explained the changes to his department, which are outlined in a memo from Human Resources Director Foster.

Mr. Kent moved that Ordinance No. 06-16 be approved Mr. Speaker seconded the motion.

Mr. Cohen asked if the minimum and maximum salary would be based on experience.

Director Buck responded that it would allow for a range to hire and appropriately compensate based on experience.

Mr. Cohen asked if we will be adding some new positions, and if this is all in this year's budget.

Director Buck responded that yes everything is in this year's budget. The amendments will also go to Council on the upcoming agenda, but there will not be any additional appropriations required. We will be shifting some money around, and using some part-time money.

The motion was adopted.

- d. Task Order No. 11: Stormwater Comprehensive Model – Butler, Fairman & Seufert, Inc. – Engineering

Assistant City Engineer Susong requested the approval of Task Order No. 11. He explained Butler, Fairman, & Seufert, Inc. (BF&S) assists with mapping, and help resolve any mapping questions.

Mr. Cohen moved that the Task Order No. 11 with Butler, Fairman & Seufert, Inc. approved. Mr. Folkers seconded the motion.

The motion was adopted.

- e. Task Order No. 12: 2016 CSO River Road Improvements Wastewater Assistance -- Butler, Fairman & Seufert, Inc. – Engineering

Director Buck requested the approval for Task Order No. 12. It is also in partnership with BF&S. He explained that this was for assistance provided for the CSO project. The amount was for \$77,426.96.

Mr. Speaker moved that Task Order No. 12 with Butler, Fairman & Seufert, Inc. be approved. Ms. Folkers seconded the motion.

The motion was adopted.

f. Task Order No. 4: Stormwater Comprehensive Model – Wessler Engineering, Inc. – Engineering

Assistant City Engineer Susong requested the approval of Task No. 4. Mr. Susong acknowledges that Bill Leber from Wessler Engineering, Inc. was present. Mr. Leber would be the developing the model based off the mapping, which would then be used to calculate the flows and meters.

Mr. Kent moved that the Task Order No. 4 with Wessler Engineering, Inc. approved. Mr. Cohen seconded the motion.

The motion was adopted.

g. Bid Notice: ADA Compliance Work – Concrete Pads Parks

Parks Assistant Superintendent Ainsworth requested permission for bids to go out for ADA Compliance Work be approved. She explained that this would be concrete pads next to benches, and replace some grills. CDBG funds will be used for this project. The bid notice will be published January 29 and February 5, 2015, and bids will be opened February 23, 2016.

Mr. Speaker moved that the Bid Notice ADA Compliance Work approved. Mr. Kent seconded the motion

Mr. Kent asked if the pads were for people in mobile chairs, and Ms. Ainsworth responded yes.

The motion was adopted.

h. Claims

i. AP Docket	\$449,265.78
ii. AP Docket	\$205,585.70
iii. PR Docket	\$558,445.23

Ms. Folkers moved that the claims be approved. Mr. Kent seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

i. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

j. Other Items

► There were no comments.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.